

COURSE & PROGRAM INTEGRITY PROPOSALS

ARTICLE VIII - WORKLOAD, SCHEDULING AND COURSE ASSIGNMENTS

A. WORKLOAD OF MEMBERS OF THE BARGAINING UNIT

1. General Provisions

Each member of the bargaining unit engaged in undergraduate or graduate teaching shall:

- i. carry out assigned teaching workload;
- ii. prepare for classroom and/or laboratory instruction;
- iii. be available to advise students enrolled in their course as necessary or appropriate in relation to class material and assignments;

...

Subject to the foregoing provisions, unit members may participate voluntarily in DGCE-related co-curricular activities, student orientation periods, and registration periods, marketing and enrollment events, as well as other program or university activities. Members participating in such activities shall be compensated according to the provisions of Article VII.E.

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2. Teaching Workload

a. Additional Contributions

As professionals, members of the bargaining unit may make additional contributions for the benefit of students and the University community. To support such contributions, professional development funds shall be made available according to the provisions of Article VII.F. Nothing in this paragraph shall be deemed to prohibit the scheduling of student registration on instructional days during which classes are regularly scheduled.

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3. Course Advising and Student Assistance

During an instructional period, every unit member shall provide course advising and assistance to students enrolled in the unit member's own courses. Members assigned to provide program and curriculum advising to students shall be compensated according to the provisions of Article VII.D.

ARTICLE VII - STIPENDS

The provisions of this Article shall be of no application to any person except insofar as such person is a member of the bargaining unit on and/or after the date of execution of this Agreement. The stipends depicted in this Article represent minimum rates of compensation per credit hour of instruction.

D. PROGRAM ADVISING

Members assigned to advise continuing education or graduate students shall be compensated according to the following:

Up to ten (10) students = \$1500

11-20 Students = \$3000

21 or more students = \$4500

E. CO-CURRICULAR ACTIVITIES

Members participating in university and program activities beyond their teaching responsibilities shall be compensated at a rate of \$55/hour.

F. PROFESSIONAL DEVELOPMENT

Recognizing the importance of professional activities, scholarship, and ongoing intellectual development to quality teaching and programming, each university shall make available funds that can be used to support such activities. Such funds shall be allocated to any unit member requesting professional development support at the rate of \$100/course.

ARTICLE VIII - WORKLOAD, SCHEDULING AND COURSE ASSIGNMENTS

A. WORKLOAD OF MEMBERS OF THE BARGAINING UNIT

4. Scheduling

a. General

The assignment of specific courses, times, sites and schedules shall be recommended to the Dean by the DGCE Chair or the designee thereof and shall be subject to the approval of the Vice President or the designee thereof; ~~the DGCE Chair or the designee thereof may also make recommendations to the Dean concerning class sizes. Whenever possible, the unit member shall be consulted prior to the making of any such recommendation.~~

For course sections identified as lecture, recitation, or seminars, payment of the usual stipend to the instructor shall be given with enrollments of five (5)

Notice of the cancellation of the course or section shall be sent by the Dean to the unit member's University email address no later than seven (7) days prior to the commencement of the first class.

b. Prior Scheduling and Cancellation of Classes

If the Dean has determined that a course or section shall be cancelled, the Dean shall promptly notify the unit member assigned to teach such course or section.

Notice of the cancellation of the course or section shall be sent by the Dean to the unit member's University email address no later than seven (7) days prior to the commencement of the first class.

~~In the event that a course is cancelled after the first class meeting, the unit member(s) assigned to teach the class shall be paid an amount equal to the proportion of the unit member's rate of compensation (as fixed by Article VII) that the number of classes actually taught represents in relation to the number of classes scheduled for the entire session.~~

c. Equivalencies

For the purpose of assigning teaching workload to members of the bargaining unit pursuant to the provisions of this Article, a "semester hour of credit of instruction" shall mean not more than a fifty (50)-minute period nor less than a forty-five (45)-minute period of classroom instruction for one (1) fifteen (15)- or sixteen (16)-week semester or the equivalent (inclusive of weeks during which examinations are given) by a member of the bargaining unit in a lecture, recitation or seminar or such number of contact hours as is the equivalent of the same, as is hereinafter provided, in modes of instruction that require longer periods of time. Whenever multiples, including fractional multiples, of such fifty (50)-minute periods are used at any University, a

"semester hour of credit of instruction" shall, in any event, mean a forty-five (45)- to fifty (50)-minute component of such multiple or fractional multiple. (Lecture, recitation and seminar courses at Framingham State University shall be deemed to carry four (4) semester hours of credit of instruction.) For the purposes of this Article, a "contact hour" shall mean a sixty (60)-minute period; provided, however, that when two (2) or more contact hours are scheduled consecutively for any mode of instruction that is measured with reference to contact hours, then the last contact hour so scheduled shall be a fifty (50)-minute period. Such equivalent modes shall be computed as follows:

<u>Mode of Instruction</u>	<u>Contact Hours</u>	Equivalent to	<u>Semester Hours of Instruction</u>
Laboratory Instructions	1		0.67 <u>1</u>
Physical Education	1		0.67 <u>1</u>
Activities Courses	1		.50 <u>1</u>
Shop Instructions	1		0.67 <u>1</u>
Studio Instruction	1		0.67 <u>1</u>
Critique	1		1
Nursing/Allied Health Clinical	1		0.67 <u>1</u>
		<u>Number of Students per Course</u>	<u>Semester Hours of Credit of Instruction</u>
Cooperative Education	1		0.17 <u>0.50</u>
Field Work Supervision and Internships	1		0.33 <u>1</u>
Independent and Directed Study (3 or 4 credits)	1		0.25 <u>1</u>
Independent and Directed Study (1 credit)	1		0.083 <u>.33</u>
Teacher Education Practicum/Internship Supervision	1		0.50 <u>1</u>
<u>Undergraduate Thesis Supervision</u>	<u>1</u>		<u>1</u>
Honors Thesis Supervision	1		0.33 <u>1</u>

Graduate Thesis Supervision	1	0.33 1
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<u>Graduate Thesis Readers/ Graduate Exit Exam Panelist</u>	1	<u>0.33</u>
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<u>Adult Experience Portfolio Evaluation</u>	1	<u>0.33</u>
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Course by Arrangement <u>(per credits of the course)</u> (3 or 4 credits)	1	0.23
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Course by Arrangement (1 credit)	1	0.1
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