Calendar for the 2024 MSCA Officers Election

November 1, 2023	After this date, eligible members obtain nomination papers for any MSCA office. Eligible members shall contact the MSCA Nominations & Elections Supervisor stating their name, campus, and office for which they are seeking nomination.
1st Friday in December December 1, 2023	The Elections Committee proposes a calendar and set of elections rules to the MSCA Board of Directors for approval. The final calendar and rules shall be distributed to members and posted on the MSCA website.
First Friday in February February 2, 2024	By 5pm ET/EST candidates must file Nomination Papers with the Nominations & Elections Supervisor in order to be certified as a candidate. Papers must contain at least forty (40) signatures from members in good standing from more than one chapter. The Elections Committee meets to hear any written challenges to
	signatures.
First MSCA BOD meeting following the 3rd Friday in January February 2, 2024	Date by which the Elections Committee must certify candidates. Date by which the MSCA Board of Directors designates an Arbitrator to hear written challenges to the ballot count and the Nominations and Elections Supervisor submits to the MSCA Board of Directors, members of the Elections Committee, and all those who requested nomination papers a list of Certified Candidates.
	The MSCA Board of Directors will designate a member not serving on the Elections Committee to coordinate and moderate a separate candidate forum for the positions of President, Vice President, Treasurer, and Secretary; this member shall be referred to as the Forum Coordinator.
	A request will be made to Chapter Presidents to distribute the list of Certified Candidates to their memberships, and the Nominations and Elections Supervisor will post the list of Certified Candidates on the MSCA website. Along with this list, Certified Candidates will receive contact information for the MSCA Board of Directors, Elections Committee, Chapter Presidents, and the Forum

	Coordinator as well as a copy of the Rules and Calendar for the 2024 MSCA Officers Election. (Article IV, Section 2[c])
Second Friday in February: February 9, 2024	Date by which all Certified Candidates must provide the Nominations and Elections Supervisor a biographical statement, not to exceed 350 words, setting forth the Candidate's experience and goals. The statement together with a photo, supplied by the candidate, not to exceed 5" x 7", will be posted on the MSCA website and distributed to MSCA members at least one (1) week before ballot-credentials and ballot access-information are sent to members. Certified Candidates must provide the Forum Coordinator and the Nominations and Elections Supervisor with a schedule of their availability during February and March so that a reasonable date can be set for each candidate forum. Any Certified Candidate who fails to meet this deadline forfeits the right to contest the scheduling of any candidate forum.
February 12 2024 - March 11, 2024	Candidate forums shall be conducted. Consideration will be given for the stated availability of Certified Candidates as well as the scheduling of winter and spring breaks, with the candidate forums being conducted no later than two (2) days prior to the start of voting.
March 13, 2024	Date by which dues must be paid in compliance with Article III, Section 2 for an MSCA member to be eligible to vote. (Article IV, Section 3[a])
March 15, 2024	Date on which the Office of the MSCA Treasurer shall provide a list of MSCA members eligible to vote to the Supervising Agency (to be determined by the MSCA Board of Directors).
March 18, 2024	Ballot-credentials and ballot-access information are sent to all eligible MSCA members by the Supervising Agency.
Three weeks after sending Ballot-Credentials and Ballot-Access Information: April 8, 2024	Date by which all ballots must be received by the Supervising Agency no later than 5:00 PM ET/EST.
The next business day following official return of Ballots: <i>April 9, 2024</i>	Date by which ballots will be counted, and Certified Candidates will be notified of election results by Nominations and Elections Supervisor.

Seven days following official Ballot count: <i>April 17, 2024</i>	Date by which all written challenges must be received by Nominations and Elections Supervisor, by 5:00 PM ET/EST, and submitted to the Arbitrator (to be determined by the MSCA Board of Directors) by the next business day.
Third Friday in April: <i>April 19, 2024</i>	Date by which all written challenges to the Election shall have been heard and adjudicated by the Elections Committee.
MSCA Delegate Assembly: April / May xx 2024	Nominations and Elections Supervisor reports official Election results to the Delegate Assembly.
First Friday in June, MSCA Board of Directors meeting: June 7 2024	Nominations and Elections Supervisor makes a full report of the elections to the no later than the next following.