

# 2022-2023 Personnel Calendar (Appendix M)

## September 2022

August '22							October '22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6							1
7	8	9	10	11	12	13	2	3	4	5	6	7	8
14	15	16	17	18	19	20	9	10	11	12	13	14	15
21	22	23	24	25	26	27	16	17	18	19	20	21	22
28	29	30	31				23	24	25	26	27	28	29
							30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30 All Portfolios Due 2nd/4th - Choose 3rd PEC* Promotion - Choose 3rd PEC* Chair - Choose 3rd PEC* Tenure - Obs. (if needed)	1
2	3	Notes * Contract Date ^ Moved weekend or holiday / PEC for Tenure only if required or requested  <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">Faculty/Librarian</div> <div style="border: 1px solid black; padding: 2px;">Chair/Lib. Ch/Dir</div> <div style="border: 1px solid black; padding: 2px;">PEC</div> </div> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">Dean</div> <div style="border: 1px solid black; padding: 2px;">Promo. Committee</div> <div style="border: 1px solid black; padding: 2px;">Tenure Committee</div> </div> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">VP/Provost</div> <div style="border: 1px solid black; padding: 2px;">President</div> </div>				

# 2022-2023 Personnel Calendar (Appendix M)

## October 2022

September '22							November '22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30		27	28	29	30			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
2	3 Sabbatical Proposals Due*	4	5 Yom Kippur	6	7 2nd - Observations 2nd/4th - Observations Prom - Observations Ten&Prom - Observations	8
9	10 Columbus Day	11 Sabbatical - to VP	12	13	14	15
16	17	18 Tenure - to Candidate Ten.w/Prom - to Candidate Ten.& Prom - to Candidate Ten&Prom-Prom to Cand	19	20	21 2nd/4th - to Candidate Prom. - to Candidate	22
23	24 Diwali	25	26	27	28 Tenure - to Dean or PEC <sup>1</sup> Ten.w/Prom - to PEC Ten&Prom - to Dean Ten&Prom-Prom to Chair Tenure - Choose 3rd PEC <sup>1</sup>	29
30	31 Prom - Obs. (if needed) 2nd/4th - to Chair Prom. - to Chair Sabbatical - to President	Notes * Contract Date ^ Moved weekend or holiday <sup>1</sup> PEC for Tenure only if required or requested	Faculty/Librarian Dean VP/Provost	Chair/Lib. Ch/Dir Promo. Committee President	PEC Tenure Committee	

# 2022-2023 Personnel Calendar (Appendix M)

## November 2022

October '22							December '22							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	25	26	27	28	29	30	31	
30	31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
6	7 4th - Observations	8 2nd - to Candidate 3rd, 4th, 5th - Observations	9	10 Ten&Prom - Prom to Cand. Tenure - Observations <sup>1</sup> Ten.w/Prom - Observations Ten&Prom - Ten. Obs. <sup>1</sup>	11 Veteran's Day	12
13	14 1st - Observations PTR - Observations PT - to Candidate Chair - Dept. Comments Sabbatical - to Trustees	15	16	17	18 2nd - to Dean Prom. - to Candidate	19
20	21 1st - Obs. to Candidate 3rd, 4th, 5th - to Candidate Ten&Prom - Prom to Dean Ten.w/Prom. - to Candidate Ten., Ten&Prom -to Can. <sup>1</sup>	22	23	24 Thanksgiving	25	26
27	28 Prom. - to Dean PT - to Dean Ten.w/Prom. - to Dean Ten., Ten&Promo -to Dean <sup>1</sup>	29	30	1	2	3
4	5	Notes * Contract Date ^ Moved weekend or holiday <sup>1</sup> PEC for Tenure only if required or requested  <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">Faculty/Librarian</div> <div style="border: 1px solid black; padding: 2px;">Chair/Lib. Ch/Dir</div> <div style="border: 1px solid black; padding: 2px;">PEC</div> </div> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">Dean</div> <div style="border: 1px solid black; padding: 2px;">Promo. Committee</div> <div style="border: 1px solid black; padding: 2px;">Tenure Committee</div> </div> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">VP/Provost</div> <div style="border: 1px solid black; padding: 2px;">President</div> </div>				

# 2022-2023 Personnel Calendar (Appendix M)

## December 2022

November '22							January '23						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30				29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1 3rd, 4th, 5th - to Dean	2 2nd - to Candidate Chair - to Candidate	3
4	5	6	7	8	9 2nd - to VP Prom. - to Candidate Tenure - to Candidate Ten.w/Promo - to Candidate Ten&Prom - Both to Cand.	10
11	12 Chair - to VP	13	14	15	16 Prom. - to Prom. Committee Tenure - to Tenure Comm. Ten.w/Prom - to Ten. Com. Ten&Prom -Ten to Ten Com Ten&Prom - Prom.to Pr. Com	17
18	19 Chanuka	20	21	22	23	24
25	26 Christmas Obs.	27	28	29	30	31

1

2

Notes \* Contract Date ^ Moved weekend or holiday / PEC for Tenure only if required or requested

Faculty/Librarian
Dean
VP/Provost

Chair/Lib. Ch/Dir
Promo. Committee
President

PEC
Tenure Committee

# 2022-2023 Personnel Calendar (Appendix M)

# January 2023

December '22							February '23						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3				1	2	3	4
4	5	6	7	8	9	10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	12	13	14	15	16	17	18
18	19	20	21	22	23	24	19	20	21	22	23	24	25
25	26	27	28	29	30	31	26	27	28				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 New Year's Obs.	3 <span style="background-color: #0056b3; color: white; padding: 2px;">2nd - to President</span> <span style="background-color: #ffff00; padding: 2px;">3rd &amp; 5th - to Candidate</span>	4	5	6	7
8	9 Ortho. Christmas	10 <span style="background-color: #0056b3; color: white; padding: 2px;">2nd - to President</span> <span style="background-color: #ffff00; padding: 2px;">3rd &amp; 5th - to VP</span>	11	12	13 <span style="background-color: #ffff00; padding: 2px;">4th - to Candidate</span>	14
15	16 MLK Day	17 <span style="background-color: #ff0000; color: white; padding: 2px;">2nd - Non-Renewal Notice*^</span>	18	19	20 <span style="background-color: #ffff00; padding: 2px;">4th - to Candidate</span> <span style="background-color: #0056b3; color: white; padding: 2px;">Prom. - to VP</span> <span style="background-color: #0056b3; color: white; padding: 2px;">Ten.&amp;Prom. - Prom.to VP</span>	21
22	23	24	25	26	27 <span style="background-color: #90ee90; padding: 2px;">Tenure - Meets w/Candidate</span> <span style="background-color: #90ee90; padding: 2px;">Ten.w/Promo - Meet w/Can.</span> <span style="background-color: #90ee90; padding: 2px;">Ten.&amp;Promo - Meet w/Can.</span>	28
29	30	31	1	2	3	4
5	6	Notes      * Contract Date    ^ Moved weekend or holiday    † PEC for Tenure only if required or requested  <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <span style="background-color: #ffff00; padding: 2px;">Faculty/Librarian</span>  <span style="background-color: #ffff00; padding: 2px;">Dean</span>  <span style="background-color: #0056b3; color: white; padding: 2px;">VP/Provost</span> </div> <div style="text-align: center;"> <span style="background-color: #ff0000; color: white; padding: 2px;">Chair/Lib. Ch/Dir</span>  <span style="background-color: #0056b3; color: white; padding: 2px;">Promo. Committee</span>  <span style="background-color: #ff0000; color: white; padding: 2px;">President</span> </div> <div style="text-align: center;"> <span style="background-color: #800080; padding: 2px;">PEC</span>  <span style="background-color: #90ee90; padding: 2px;">Tenure Committee</span> </div> </div>				

# 2022-2023 Personnel Calendar (Appendix M)

## February 2023

January '23							March '23						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6	7	8	9	10 3rd & 5th - to Candidate Tenure - to VP Ten.w/Promo - to VP Ten.&Promo - to VP PT - Submit Materials	11
12	13	14	15	16	17 3rd & 5th - to President 4th - to Candidate	18
19	20 President's Day	21	22 Ash Wednesday	23	24 4th - to President	25
26	27	28	1	2	3	4

5	6	Notes * Contract Date ^ Moved weekend or holiday / PEC for Tenure only if required or requested									
		<table border="0"> <tr> <td>Faculty/Librarian</td> <td>Chair/Lib. Ch/Dir</td> <td>PEC</td> </tr> <tr> <td>Dean</td> <td>Promo. Committee</td> <td>Tenure Committee</td> </tr> <tr> <td>VP/Provost</td> <td>President</td> <td></td> </tr> </table>	Faculty/Librarian	Chair/Lib. Ch/Dir	PEC	Dean	Promo. Committee	Tenure Committee	VP/Provost	President	
Faculty/Librarian	Chair/Lib. Ch/Dir	PEC									
Dean	Promo. Committee	Tenure Committee									
VP/Provost	President										

# 2022-2023 Personnel Calendar (Appendix M)

## March 2023

February '23							April '23						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28					23	24	25	26	27	28	29
							30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday									
26	27	28	1	2	3	4									
5	6	7 Purim	8 Holi	9	10 Promo. - to Candidate Tenure - to Candidate Ten.w/Promo - to Candidate Ten&Promo - Ten.to Can.	11									
12	13	14	15 1st - Non-Renewal Notice	16	17 Promo. - to President Tenure - to President Ten.w/Promo - to Pres. Ten&Promo - Ten. To Pres. Ten&Promo - Promo to Can.	18									
19	20	21	22	23 Ramadan	24 Ten&Promo - Promo to Pres	25									
26	27	28	29	30 Ramanavami	31	1									
2	3	Notes      * Contract Date    ^ Moved weekend or holiday    / PEC for Tenure only if required or requested  <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; background-color: yellow; padding: 2px;">Faculty/Librarian</td> <td style="border: 1px solid black; background-color: lightblue; padding: 2px;">Chair/Lib. Ch/Dir</td> <td style="border: 1px solid black; background-color: lightpurple; padding: 2px;">PEC</td> </tr> <tr> <td style="border: 1px solid black; background-color: yellow; padding: 2px;">Dean</td> <td style="border: 1px solid black; background-color: lightblue; padding: 2px;">Promo. Committee</td> <td style="border: 1px solid black; background-color: lightgreen; padding: 2px;">Tenure Committee</td> </tr> <tr> <td style="border: 1px solid black; background-color: blue; padding: 2px;">VP/Provost</td> <td style="border: 1px solid black; background-color: red; padding: 2px;">President</td> <td></td> </tr> </table>					Faculty/Librarian	Chair/Lib. Ch/Dir	PEC	Dean	Promo. Committee	Tenure Committee	VP/Provost	President	
Faculty/Librarian	Chair/Lib. Ch/Dir	PEC													
Dean	Promo. Committee	Tenure Committee													
VP/Provost	President														

# 2022-2023 Personnel Calendar (Appendix M)

# April 2023

March '23							May '23							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4			1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	21	22	23	24	25	26	27	
26	27	28	29	30	31		28	29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday									
26	27	28	29	30	31	1									
2	3 Promo - to Trustees Tenure - to Trustees PTR - to Candidate*^ PTR - Results to Union*^	4	5 PT - to Candidate	6	7	8									
9	10	11	12	13	14	15									
16	17	18 PT - to Dean	19	20	21	22									
23	24	25	26	27	28	29									
30	1	Notes      * Contract Date    ^ Moved weekend or holiday    / PEC for Tenure only if required or requested  <table border="0"> <tr> <td>Faculty/Librarian</td> <td>Chair/Lib. Ch/Dir</td> <td>PEC</td> </tr> <tr> <td>Dean</td> <td>Promo. Committee</td> <td>Tenure Committee</td> </tr> <tr> <td>VP/Provost</td> <td>President</td> <td></td> </tr> </table>					Faculty/Librarian	Chair/Lib. Ch/Dir	PEC	Dean	Promo. Committee	Tenure Committee	VP/Provost	President	
Faculty/Librarian	Chair/Lib. Ch/Dir	PEC													
Dean	Promo. Committee	Tenure Committee													
VP/Provost	President														