

MASS STATE COLLEGE ASSN 9002
President: CHRISTOPHER O'DONNELL:

Please refer to delegate election guidelines and requirements online here: [Procedures for the Election & Registration of Delegates](#).

The MTA is excited to announce: **THE 2022 MTA ANNUAL MEETING OF DELEGATES, to be held May 20-21, 2022 at the Hynes Convention Center in Boston, with virtual participation available for those who require it.**

Vaccination and masking will be required, as voted by the MTA Board of Directors.

There will be an option for socially distanced seating at the Hynes. Possible requirements for testing prior to the Annual Meeting will be determined based on COVID-19 numbers in early May.

Providing options that ensure a democratic Annual Meeting for all delegates is the top priority as the MTA staff works through planning this unprecedented event. Our commitment to democracy continues! Please be patient as issues are worked out. Further details will be provided as they are put in place.

Due to COVID precautions, we are working on offering three options for delegate attendance:

(1) The main meeting space with traditional seating (no spacing) by region, without any spacing or social distancing.

(2) For those uncomfortable with #1, an additional separate room will be set up, with seating spaced at least 3 feet apart. Video/Audio streaming to/from the main meeting room will be set up for this satellite space within the Hynes.

(3) For those uncomfortable attending in person, a virtual option is also offered.

Vaccination and masking will be required for both in-person options.

As part of the pre-registration process, delegates will be asked to indicate how they will be attending the meeting.

Local Entitlement

In accordance with MTA Bylaws, based upon the association's official number of members as of March 1, 2022:

MASS STATE COLLEGE ASSN is entitled to send **52 delegates** to the 2022 Annual Meeting of Delegates, provided that association dues remittances are up to date. You will, as usual, continue to receive monthly dues statements indicating balances due.

Online Reporting System

Once your local's delegate election process is complete, you as the Local President should login to the online system to report your elected delegates and alternates. **Please plan to complete this process by April 25.**

Please save this email and the above link and log-in for future reference!

This log-in will bring you to the registration page customized for your Local. You will view a list of your members and should simply mark those elected as DELEGATES and any ALTERNATES. Remember, as a Local President and an active member you are also eligible to serve as a delegate, but that is not automatic. So be sure to include yourself if you are an elected delegate. Any MTA Board Members from your local have automatic delegate status and have been pre-registered as such, so you should not report them as local delegates.

Ensure Accurate Information for your Delegation

When reporting your delegates and before you submit, take a moment to confirm that the correct contact information is listed for your delegates. It is pre-populated based on the membership data on file with MTA. But if an email address needs to be corrected, please do so right in the system. If the address of a delegate needs correcting, please notify us by email at AnnualMeeting@massteacher.org.

Next, proceed to the confirmation screen where you will be prompted to affirm your reported delegates and submit.

After submitting, you will receive a confirmation email, as will each delegate you report. The system will keep track of your selections, and you may log in as often as you like until **Monday, April 25** to make additions or changes. *(But to minimize any confusion to your delegates receiving email notifications when their status changes, we suggest keeping changes to a minimum.)*

We know you will find the system simple and user-friendly, and we are here to help as needed.

Please complete this Delegate Reporting process by April 25.

As MTA will be mailing delegates important material to arrive prior to the pre-convention meetings, it is vital that we have your delegate names reported to us **no later than April 25**. Those reported after that date will NOT receive their material in advance. See below for more info on the virtual pre-convention meetings.

For changes or additions after April 25, 2022 policies and practices are still being determined. An email will go out to local presidents in early April on the subject.

Important information: Please refer to document, [Procedures for the Election & Registration of Delegates](#) for requirements on the local delegate election and registration process. If you have any questions, contact MTA Governance and Administration at AnnualMeeting@massteacher.org or 617-878-8305.

Dues Remittance Must be Current: To ensure that your delegates are seated at the Annual Meeting, per MTA Bylaws, we must receive all dues balances owed by the local to MTA by no later than May 16, 2022, or your delegates will not be seated. If you have any membership dues questions please contact Renee Huang, Sr. Accounting Clerk at 617-878-8223 or rhuang@massteacher.org

Annual Meeting Website

Please review the information available online, and periodically check this site www.massteacher.org/annualmeeting for the most up-to-date information and materials concerning Annual Meeting. The site will have the most current tentative agenda, pre-convention meeting information, and much more.

Virtual Pre-convention Meetings

Tuesday, May 10, 4:30 – 7:30 pm

and

Thursday, May 12, 4:30 – 7:30 pm

The Annual Meeting pre-convention meetings will be held as online meetings on the above two dates. The meetings will also be recorded and posted online for delegates to watch after they take place. All delegates and those pending election as delegates should plan to attend one of the pre-convention meetings to hear important information on the issues to be covered at Annual Meeting.

Hotel Reservations

The system for making hotel reservations is now open. Delegate hotel reservations are NOT automatic. Please make hotel reservations as soon as possible, starting now, as hotel rooms are very likely to sell out. Follow instructions in the hotel flyer you will receive in the mail and available online at www.massteacher.org/annualmeeting. There are two options offered:

Local Presidents may handle hotel arrangements for their delegation by booking a block of rooms. **Deadline to reserve a block of rooms: April 1** (and then room names can be assigned up until April 25).

Or, rooms may be booked individually, each delegate handling his or her own arrangements. **Deadline to reserve individual rooms: April 25.**

Please remember that MTA's hotel rooms are subject to selling out prior to the above deadline dates, so do not wait!

As local president, please communicate to your delegates which option your local is utilizing.

Both options require a credit card to secure rooms, and details are provided in the hotel flyer. Both options can be accessed through links in the hotel section of the Annual Meeting web page, www.massteacher.org/annualmeeting.

We cannot stress strongly enough the importance of completing your reporting of elected delegates by April 25 so that there is ample time to mail delegates vital information and for overall planning purposes. If you know you will be unable to meet that date, please contact MTA Governance via email, MTAGovernance@massteacher.org.

THANK YOU! We know you will find the online system for reporting your elected delegates to be very user-friendly. We are here to help with any questions you may have with the online system or any of the information above. Contact MTA Governance at 617-878-8305 or AnnualMeeting@massteacher.org.

Thank you for all you do as a Local President. We look forward to seeing you and your delegation at the 2022 Annual Meeting of Delegates.

Thank you,
MTA Division of Governance