

Calendar for the 2022 MSCA Officers Election

Approved by the MSCA Board of Directors – June 4, 2021

November 1, 2021: Date *after* which eligible members may obtain nomination papers for any MSCA office via requests submitted to the MSCA Nominations and Elections Supervisor* stating the office to be sought. (Article IV, Section 2[a])

First Friday in December year prior:

December 3, 2021 The Elections Committee shall propose Elections Rules for Members and an Elections Calendar for the Board's adoption no later than the first Friday of December in odd-numbered years. (Article VII, Section 7) The Nominations and Elections Supervisor will post the approved Rules and Calendar for the 2022 MSCA Officers Election on the MSCA website.

Third Friday in January:

January 21, 2022 Date by which candidate must file Nomination Papers containing at least forty (40) signatures of members in good standing, no more than fifteen (15) of which shall be counted from any one Chapter, with the Nominations and Elections Supervisor in order to be certified as a Candidate. The signatures must be received prior to 5:00 PM ET/EST on this date. (Article IV, Section 2[b])

Fourth Friday in January:

January 28, 2022 Date by which any written challenges to signatures must be received by the Nominations and Elections Supervisor by 5:00 PM ET/EST.

First Friday in February:

February 4, 2022 Date by which Elections Committee meets to hear any written challenges to signatures and to certify Candidates.

First MSCA Board meeting following third Friday in January:

February 4, 2022 Date by which the MSCA Board of Directors designates an Arbitrator to hear written challenges to the ballot count and the Nominations and Elections Supervisor submits to the MSCA Board of Directors, members of the Elections Committee, and all those who requested nomination papers a list of Certified Candidates.

The MSCA Board of Directors will designate a member *not serving on the Elections Committee* to coordinate and moderate a separate candidate forum for the positions of President, Vice President, Treasurer, and Secretary; this member shall be referred to as the *Forum Coordinator*.

A request will be made to Chapter Presidents to distribute the list of Certified

* Per Article VII, Section 7, "The title of the chairperson of the Elections Committee shall be Nominations and Elections Supervisor."

Candidates to their memberships, and the Nominations and Elections Supervisor will post the list of Certified Candidates on the MSCA website. Along with this list, Certified Candidates will receive contact information for the MSCA Board of Directors, Elections Committee, Chapter Presidents, and the Forum Coordinator as well as a copy of the Rules and Calendar for the 2022 MSCA Officers Election. (Article IV, Section 2[c])

Second Friday in February:

February 11, 2022 Date by which all Certified Candidates must provide the Nominations and Elections Supervisor a biographical statement, not to exceed 350 words, setting forth the Candidate's experience and goals. The statement together with a photo, supplied by the candidate, not to exceed 5" x 7", will be posted on the MSCA website and distributed to MSCA members at least one (1) week before ballot-credentials and ballot access-information are sent to members. Certified Candidates must provide the Forum Coordinator and the Nominations and Elections Supervisor with a schedule of their availability during February and March so that a reasonable date can be set for each candidate forum. Any Certified Candidate who fails to meet this deadline forfeits the right to contest the scheduling of any candidate forum.

**February 14, 2022
– March 14, 2022**

Candidate forums shall be conducted. Consideration will be given for the stated availability of Certified Candidates as well as the scheduling of winter and spring breaks, with the candidate forums being conducted *no later than* two (2) days prior to the start of voting.

March 15, 2022

Date by which dues must be paid in compliance with Article III, Section 2 for an MSCA member to be eligible to vote. (Article IV, Section 3[a])

March 16, 2022

Date on which the Office of the MSCA Treasurer shall provide a list of MSCA members eligible to vote to the Supervising Agency (to be determined by the MSCA Board of Directors).

March 17, 2022

Ballot-credentials and ballot-access information are sent to all eligible MSCA members by the Supervising Agency.

Three weeks after sending Ballot-Credentials and Ballot-Access Information:

April 7, 2022

Date by which all ballots must be received by the Supervising Agency no later than 5:00 PM ET/EST, **regardless of postmark if submitted via paper-ballot.**

The next business day following official return of Ballots:

April 8, 2022

Date by which ballots will be counted, and Certified Candidates will be notified of election results by Nominations and Elections Supervisor.

Seven days following official Ballot count:

April 15, 2022

Date by which all written challenges must be received by Nominations and Elections Supervisor, by 5:00 PM ET/EST, and submitted to the Arbitrator (to be determined by the MSCA Board of Directors) by the next business day.

Third Friday in April:

April 22, 2022 Date by which all written challenges to the Election shall have been heard and adjudicated by Elections Committee.

MSCA Delegate Assembly:

April 29, 2022 Nominations and Elections Supervisor reports official Election results to the Delegate Assembly.