**APPENDIX C-4**

**STUDENT INSTRUCTIONAL RATING FORM FOR**

**NON-LECTURE AND NON-LABORATORY COURSES**

**This is your opportunity to evaluate this course and its instructor. Please bear in mind that this is a serious matter which gives each of you a chance to express a thoughtful opinion. The results of the questionnaire will become a part of the total evaluation process for the faculty of your university and will be placed in the personnel file of this faculty member. Your fair-minded response will be appreciated. Individual written student comments are prohibited on student evaluation forms.**

This section of the evaluation is to be completed by students who are enrolled in non-lecture and non-laboratory courses. Indicate the category which applies to you.

|  |  |  |
| --- | --- | --- |
|  | \_\_\_ Student Teacher Supervision | |
|  | \_\_\_ Physical Education Activities Courses | |
|  | \_\_\_ Studio (creative and performing arts) | |
|  | \_\_\_ Shop | |
|  | \_\_\_ Critique (only applies to Massachusetts College of Art and Design) | |
|  | \_\_\_ Cooperative Education | |
|  | \_\_\_ Field Work Supervision Internship Practicum | |
|  | \_\_\_ Independent or Directed Study | |
|  | \_\_\_ Nursing/Allied Health Clinical Supervision | |
|  | \_\_\_ Other (Explain) | |
|  |  |  |
| Using the form that is set out on pages 2 and 3, evaluate the performance of the faculty member who supervised the educational experience which you have checked above by answering the following questions. Respond by using the KEY at right. Mark you responses with a PENCIL. | | KEY  SA – Strongly Agree  A – Agree  N – Neither Agree nor Disagree  D – Disagree  SD – Strongly Disagree  NA – Not Applicable | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **A. NON-LECTURE SUPERVISION** | | **SA** | **A** | **N** | **D** | **SD** | **NA** |
|  | You may have become more competent in this area due to this experience. |  |  |  |  |  |  |
|  | Your university supervisor was concerned with making your experience a successful one. |  |  |  |  |  |  |
|  | Your university supervisor was sensitive to your needs and problems. |  |  |  |  |  |  |
|  | Suggestions made by your university supervisor were helpful and constructive. |  |  |  |  |  |  |
|  | Your university supervisor encouraged you to try a variety of methods and materials. |  |  |  |  |  |  |
|  | Your university supervisor made a sufficient number of visitations, and at least two (2) visitations ). |  |  |  |  |  |  |
|  | Your university supervisor allowed sufficient time for meaningful conferences (when applicable). |  |  |  |  |  |  |
|  | Your university supervisor set up means whereby you could communicate directly with him or her (when applicable). |  |  |  |  |  |  |
|  | Your university supervisor’s communication and interaction with the host agency was beneficial to you (when applicable). |  |  |  |  |  |  |
|  | The written assignments required by your university supervisor were helpful and relevant (when applicable). |  |  |  |  |  |  |
|  | Your university supervisor was helpful in providing general academic advice. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **B. ACADEMIC ADVISING** | | **SA** | **A** | **N** | **D** | **SD** | **NA** |
|  | I saw or attempted to see the instructor during posted office hours. Yes \_\_\_ No \_\_\_  (if “yes” continue with question 13, if “no” skip to question 18). |  |  |  |  |  |  |
|  | The instructor was available for advising during posted hours. |  |  |  |  |  |  |
|  | The instructor expressed a willingness to schedule appointments for advising at other than posted office hours. |  |  |  |  |  |  |
|  | The instructor was helpful in clarifying material covered in this course during advising sessions. |  |  |  |  |  |  |
|  | The instructor helped me deal with any special difficulties I may have had with the material covered in this course. |  |  |  |  |  |  |
|  | The instructor was helpful in providing general academic advice. |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |
| **Your instructor may add up to five (5) questions in this space relative to the course.** | | **SA** | **A** | **N** | **D** | **SD** | **NA** |
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