

**MSCA Bargaining Proposals**  
2021-2024 Successor Negotiations  
April 29, 2021

<b>PROPOSALS ON FACULTY/LIBRARIAN VOICE</b>		
VIII	New - Evaluation of administrators	Allow periodic evaluations or outcome assessment of academic administrators.
VII	University-Wide Budget Committee	Establish at each university a standing governance committee for budget and finance.
VII	Academic Policies and Initiatives Committee	Rename the Academic Policies Committee as the Academic Policies and Initiatives Committee and expand the scope of the committee to include initiatives that are academic in nature or affect the academic work of faculty, librarians, and students.

## D. COMMITTEES OF THE UNIVERSITY

### 1. Standing Committees of the University

#### a. Establishment and Composition of Standing Committees

Each September 1 there shall be established at each University the following standing committees:

##### i. Curriculum Committee

The Curriculum Committee shall consist of sixteen (16) members of the bargaining unit, three (3) students, and three (3) administrators; provided, however, that in the case of the Massachusetts College of Art and Design, the Massachusetts College of Liberal Arts and the Massachusetts Maritime Academy, the Curriculum Committee shall be composed of ten (10) members of the bargaining unit, two (2) students, and two (2) administrators.

##### ii. Academic Policies and Initiatives Committee

The Academic Policies and Initiatives Committee shall consist of sixteen (16) members of the bargaining unit, at least one (1) of whom shall be a librarian, three (3) students, and three (3) administrators; provided, however, that in the case of the Massachusetts College of Art and Design, the Massachusetts College of Liberal Arts and the Massachusetts Maritime Academy, the Academic Policies Committee shall be composed of ten (10) members of the bargaining unit, at least one (1) of whom shall be a librarian, two (2) students, and two (2) administrators.

##### iii. Student Affairs Committee

The Student Affairs Committee shall consist of five (5) members of the bargaining unit, nine (9) students, and five (5) administrators.

##### iv. The Budget and Finance Committee

The Budget and Finance Committee shall consist of five (5) members of the bargaining unit, three (3) students, and five (5) administrators.

#### b. Selection of Members of Standing Committees

The membership of each standing committee shall be selected as follows.

The representatives of the bargaining unit shall be selected under the auspices of the Association from among the members of the bargaining unit who are employed at the University.

Beginning September 1, 2018 unit members shall serve two-year terms that begin on September 1 following said selection, except that for academic year 2018-2019 one half (1/2) of the bargaining unit members shall be selected for one-year terms. This is necessary to initiate a fifty percent (50%) staggering of the unit member terms.

Representatives chosen from among the members of the bargaining unit shall be eligible to succeed themselves as representatives to any standing committee.

Except as is otherwise provided in this Agreement, all members of the bargaining unit as set forth in Article I, Section A, of this Agreement shall be eligible to serve as representatives to any standing committee.

Within thirty (30) days after the date on which the students shall have ratified this Article in accordance with the provisions of Sections G and H hereof, the student representatives shall be selected under the auspices of the Executive Committee of the Student Government Association at the University; provided, however, that only students who will be full-time juniors or seniors during their service in office shall be eligible to be selected to serve as such representatives; and provided further that at the Massachusetts Maritime Academy, one (1) of such representatives shall be selected under the auspices of the cadet officers of the Regiment of Cadets. The representatives first so selected shall serve until their successors are chosen pursuant to the foregoing provisions between April 15 and May 31 of each year.

The administrative representatives to the committee shall be appointed by the President of the University and shall serve at his/her discretion.

c. Responsibilities of the Standing Committees

i. Curriculum Committee

After receiving from the All-University Committee any recommendation submitted by any Department Chair or by any member of the university community, the Curriculum Committee, after consultation with any appropriate department or departments, shall from time to time prepare and transmit to the Vice President reports and recommendations with respect to the general coordination and improvement of the University's academic program. In carrying out this charge, the committee shall evaluate and make recommendations concerning the following:

- (A) all deletions from, additions to, or changes in the University inventory of courses and identification of the department to which the courses are to be assigned;
- (B) major and general educational requirements and proposed changes therein; and
- (C) proposals for new major programs of study.

In addition to the foregoing, the committee shall from time to time conduct a University-wide study of the overall academic program in order to consider and propose major changes in the curriculum design.

Prior to making any decision to establish or disestablish any academic department or academic or library program area at the University, the President shall inform the Curriculum Committee of such intended or pending decision, and the Curriculum Committee may thereafter make any such recommendation in respect thereof as it may deem appropriate. No other provision of this Article VII shall apply to any such decision.

ii. Academic Policies and Initiatives Committee

After receiving from the All-University Committee any recommendation submitted by any member of the university community, the Academic Policies and Initiatives Committee shall from time to time prepare and transmit to the Vice President reports and recommendations with respect to the following:

- (A) the academic calendar;
- (B) academic standards;
- (C) standards for admission to the University;
- (D) policies governing selective retention;
- (E) educational services that the University should render to the local community; ~~and~~
- (F) library services; ~~and~~
- (G) academic initiatives and their use of resources for expanding educational offerings, departmental and curricular development, and campus-wide educational programming.

iii. Student Affairs Committee

After receiving from the All-University Committee any recommendation submitted by any member of the university community, the Student Affairs Committee shall from time to time prepare and transmit to the Vice President, Student Services, reports and recommendations with respect to the following:

- (A) needs of the student population to be served;
- (B) student activities, including, at the Massachusetts Maritime Academy, activities of the Regiment of Cadets; and
- (C) student participation in the cultural and social activities of the University.

The Committee shall make studies of the practices, policies and trends related to student life at other institutions of higher education in the Commonwealth and in the nation.

#### iv. The Budget and Finance Committee

Matters in respect of which the Budget and Finance Committee may make reports and recommendations shall be the following:

The Budget and Finance Committee shall meet regularly throughout the year to:

- (A) Recommend university goals and priorities that should guide fiscal and budgetary planning on campus;
- (B) examine preliminary budget information for the upcoming fiscal year and make recommendations on allocation of resources;
- (C) review the annual budget prior to the vote of the Board of Trustees;
- (D) engage in year-long budget review to assess how resources are being used and make recommendations for financial efficiency and fit with university priorities; and
- (E) analyze and recommend how budget information is reported to the university community so that all constituents may meaningfully participate in budget discussions.

In addition to the foregoing, the committee shall, from time-to-time, report on the practices, policies, and trends related to student tuition and fees, budget priorities, and fiscal issues at other institutions of higher education in the Commonwealth and in the nation.