Information to Be Provided to Chapter Presidents
(Pages match 2014-2017 CBA)

1. **By date:**
   - September 30: names of academic administrators (Article XX (M) page 270)
   - September 30: aggregate sick leave (Article IV (A)(1)(f) page 38)
   - October 31: appendix Q (Article II (D)(2) page 20)
   - February 28: appendix Q (Article II (D)(2) page 20)
   - after registration: names of persons outside the bargaining unit teaching credit bearing courses, course names, departments (Article XII (G) page 213)

2. **As circumstances require:**
   - Article II: professional vacancy notices (Section (E) page 24)
   - Article IV: low balance of sick leave bank (Section (A)(1)(b) page 34/also page 57)
   - Article VI: faculty eligibility to vote for department chairs (Section (B)(3)(b) page 65)
   - Article VII:
     - all University committee minutes and reports (Section (B)(5) page 82)
     - graduate education Council reports (Section (D)(2)(c) page 87)
     - other committee reports (Section (D)(4) page 88)
     - notice of committee elections and appointments (Section (D)(5) page 89)
     - plans for academic reorganization (Section (F) page 91)
     - Article 7 schedules (Section (I) page 93)
   - Article VIII-C: post-tenure review names and ratings, payroll, amounts awarded (Section (B)(7) page 142)
   - Article IX: dismissal of tenured faculty – notice of selection of faculty panel (Section (E)(2)(c)(2) page 157)
   - Article X:
     - notice of financial exigency (Section (E)(1)(A) page 164)
     - trustees’ plan to retrench (Section (E)(1)(f) page 165)
     - notice of declining enrollment (Section (E)(2)(a) page 165)
     - trustees plan to retrench (Section (E)(2)(d) page 166)
     - board of higher education plan for academic reorganization (Article X-B (A) page 182)
   - Article XI:
     - notice of step two grievance from step two hearing officer (Section (C)(5) page 185)
     - notice of meeting with *pro se* grievant (Section (C)(8)(c) page 186)
- Copy of complaint from the president (Section (C)(9) page 187)
- Copy of step two decision (Section (C)(9) page 188)

- Article XII:
  - Notice of faculty schedule change (Section (A)(4)(b) page 202)
  - Notification of changes in standards, training, certification watch keeping requirements, (Article XII-A(G) page 227)

- Article XIII: copies of appointment letters for part-time faculty (Section (H)(3) page 235)
- Article XVI: notice of time schedules (page 254)
- Article XX: copies of faculty and librarian appointment letters (Section (C)(5) page 260)

3. From or consultation with chapter presidents:

- Article III: consultation on safety rules (Section (C) page 28)
- Article VI: consultation and meeting on appointing a chair from outside the department (Section (B)(3)(c) page 66)
- Article VII:
  - Filling a vacancy on the all University committee (Section (B)(1)(d) page 79)
  - Agreement on establishing a special committee (Section (D)(3)(c) page 88)
  - Filling vacancies on other committees (Section (D)(6) page 90)
  - Right to make recommendations regarding prior committee recommendations (Section (E) page 91)
  - Names for University-wide advisory committees (Section (M) page 94)

- Article X:
  - Advice & recommendations on financial exigency (Section (E)(1)(c) page 164)
  - Meet with Pres. and Board of Trustees on financial exigency (Section (E)(1)(f) page 165)
  - Advice and recommendations on declining student enrollment (Section (E)(2)(d&e) page 164)
  - Meet with Pres. and Trustees on declining student enrollment (Section (E)(2)(f) page 165)
  - Meeting with trustees on academic program development (Article X-A (F) pages 173-174)

- Article XII: consultation and notification regarding work load reductions for Association officers (Section (C)(10) page 210)
- Article XIV: appointment of faculty/librarian members of the committee on professional development and retraining by September 30, 2014 (Section (B) page 243)
- Article XVII: consultation on time schedules (page 254)
- Article XX: discussion with vice president on reasons for temporary appointment (Section (C)(6) page 261)
- Article XXI: consultation regarding additions to workload (Section (B) page 276)