# APPENDIX E-1(a)

**LIBRARY DIRECTOR’S OR LIBRARY PROGRAM AREA CHAIR’S**

**EVALUATION AND RECOMMENDATION: LIBRARIAN**

Name of Librarian: Click here to enter text.

Date of Last Evaluation:Click here to enter text. University: Click here to enter text.

Date of This Evaluation: Click here to enter text.

Personnel Action Being Considered: Click here to enter text.

DIRECTIONS:

Evaluate each librarian on items A through D (include E where applicable).

CRITERIA:

1. Effectiveness in performing assigned responsibilities within the library (Article VIII,

§A(3)(a)(i))

Click here to enter text.

1. Effectiveness in rendering assistance to students, faculty and the academic community (Article VIII, §A(3)(a)(ii))

Click here to enter text.

1. Continuing scholarship (Article VIII, §A(3)(b)(i))

Click here to enter text.

1. Other professional activities (Article VIII, §A(3)(b)(ii))

Click here to enter text.

1. Alternative responsibilities (Article VIII, §A(3)(b)(iii); Article XII, §D; and Article XIV)

Click here to enter text.

Recommendation concerning personnel action being considered:

Click here to enter text.

Click here to enter text.

Signature of Evaluator Date

This is to certify that I have read this evaluation.

Click here to enter text.

Signature of Librarian Date