# APPENDIX D-2(a)

 **DEPARTMENT CHAIR’S**

**EVALUATION AND RECOMMENDATION: FULL-TIME FACULTY**

Name: Click here to enter text. Department: Click here to enter text.

Date of Last Evaluation: Click here to enter text. University: Click here to enter text.

Date of This Evaluation: Click here to enter text.

Personnel Action Being Considered: Click here to enter text.

DIRECTIONS:

Evaluate each faculty member on items A through D (include E and F where applicable). CRITERIA:

1. Teaching Effectiveness (Article VIII, §A(l)(a)(i))

Click here to enter text.

1. Academic Advising (Article VIII, §A(l)(a)(ii); and Article XII, §A(3))

Click here to enter text.

1. Continuing Scholarship (Article VIII, §A(l)(b)(i))

Click here to enter text.

1. Other Professional Activities [including having more than 30 advisees] (Article VIII,

§A(1)(b)(ii))

Click here to enter text.

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1. Alternative Responsibilities (Article VIII, §A(1)(b)(iii); Article XII, §D; and Article XIV)

Click here to enter text.

1. Activities Required of Professional Maritime Faculty (Article VIII-A, §B; Article XII-A,

§A(1))

Click here to enter text.

* 1. Achievements in the individual’s specialized field

Click here to enter text.

* 1. Maintenance of a proper uniform

Click here to enter text.

* 1. Contribution to maritime training and shipboard operations

Click here to enter text.

Recommendation concerning personnel action being considered:

Click here to enter text.

 Click here to enter text.

Signature of Department Chair Date This is to certify that I have read this evaluation.

 Click here to enter text.

Signature of Faculty Member Date